Great Tree Pharmacy Co., Ltd.
Procedures for Providing Endorsements/Guarantees

Article 1 Purpose and legal reference

In order to safeguard shareholder interests, strengthen financial management, and reduce operational risks, the Company has formulated procedures in accordance with the Regulations Governing Loaning of Funds and Making of Endorsements/Guarantees by Public Companies issued by the Financial Supervisory Commission of the Executive Yuan. Any endorsement or guarantee provided by the Company for others shall be implemented in accordance with the provisions of this operating procedure.

Article 2 Endorsement Guarantee Subjects

The endorsement guarantee provided by the Company is limited to the following companies:

I. Companies with business transactions

II. Companies in which our company directly or indirectly holds voting shares exceeding 50%.

III. Companies directly and indirectly holds more than 50% of the voting shares of the Company.

Endorsement guarantees may be provided between companies where our company directly or indirectly holds 100% of the voting shares.

The company may provide endorsement guarantees based on the need for project contracting between industry peers or joint constructors in accordance with contract provisions. Alternatively, endorsement guarantees may be provided due to joint investment relationships, whereby all contributing shareholders endorse and guarantee the invested company in proportion to their shareholding ratios. Industry peers engaged in the sale of pre-sale housing contracts in compliance with consumer protection regulations may also provide joint guarantees for performance assurance, without being subject to the aforementioned restrictions.

The term “contributing” referred to in the preceding clause indicates the direct investment by the Company or through companies in which our company holds 100% of the voting shares.

Article 3 Scope of Endorsement Guarantee

The endorsement guarantee referred to in this operating procedure includes:

I. Financing endorsement guarantee refers to the endorsement or guarantee made for the purpose of discounting customer bills, financing for other companies, as well as issuing additional bills to non-financial businesses as collateral for the purpose of financing for the Company.

II. The tariff endorsement guarantee refers to the endorsement or guarantee made by the Company or another company regarding tariff matters.

III. Other endorsements and guarantees refer to endorsements or guarantees that cannot

be classified into the preceding two categories.

The Company shall also adhere to the provisions of these guidelines when providing movable or immovable property as collateral for loans to other companies by establishing pledges or mortgages.

Article 4 Endorsement Guarantee Limit

I. The total amount of endorsements or guarantees provided by the Company to others shall not exceed 50% of the Company's net worth. The limit for endorsements or guarantees provided to a single enterprise shall not exceed 30% of the Company's net worth.

II. The total amount of endorsements or guarantees provided by the Company and its subsidiaries to others, collectively, shall not exceed 50% of the consolidated net worth. The limit for endorsements or guarantees provided to a single enterprise shall not exceed 30% of the consolidated net worth.

III. If the Company acts as an endorser or guarantor due to business relationships, the endorsed guarantee amount shall not exceed the higher of the trading volume between the two parties in the most recent fiscal year (based on either the purchase or sale amount between the two parties), in addition to complying with the aforementioned limit regulations.

IV. The aforementioned "net worth" refers to the equity attributable to the owners of the parent company in accordance with the financial reporting standards for issuers of securities, and shall be based on the most recent audited or reviewed financial statements signed by certified accountants.

V. However, in cases where there is a necessity to exceed the limits set forth in the endorsement guarantee operational procedures due to business needs, approval must be obtained from the Board of Directors. Additionally, more than half of the directors shall jointly guarantee the potential losses exceeding the limits on behalf of the Company, and amend the endorsement guarantee operational procedures for subsequent approval by the shareholders' meeting. In the event that the shareholders' meeting does not approve, a plan should be devised to eliminate the excess portion within a certain period.

Article 5 The Company shall obtain prior approval from the Board of Directors for endorsement or guarantee arrangements or for issuing bills as collateral. The Board of Directors may authorize the Chairman to handle such matters in accordance with the provisions of these guidelines, subject to subsequent ratification by the Board of Directors. The relevant circumstances of such arrangements shall be reported to the shareholders' meeting for reference.

Article 6 When the Company engages in endorsement or guarantees for other companies, the applying company should submit its business license, financial statements, and other relevant documents to the Company for application. After being evaluated and reviewed by the Company's finance department in accordance with the established procedures, it is submitted to the Board of Directors for approval and will be processed in accordance with the resolution of the Board of Directors.

Article 7 Handling Process

When the Company handles endorsements or guarantees for other companies, the review process includes:

I. The necessity and reasonableness of the endorsement guarantee.

II. Credit investigation and risk assessment of the endorsed guarantee subject.

III. The impact on the Company's operational risks, financial condition, and shareholders' equity.

IV. Whether collateral should be obtained and the assessment value of the collateral.

Article 8 The Company shall use the company seal registered with the Ministry of Economic Affairs as the dedicated seal for endorsement guarantees. This seal and the bills shall be kept by designated personnel separately, and they shall be used or issued according to prescribed procedures. Any changes in the personnel responsible for safekeeping require approval from the Board of Directors. For endorsement guarantees provided to foreign companies, the guarantee letter shall be signed by the authorized person appointed by the Board of Directors.

Article 9 The Finance Department of our company shall establish a register for reference purposes. This register shall include details regarding the endorsed guarantees, such as the nature of the commitment, the names of the companies guaranteed, the results of risk assessments, the amount of the endorsement guarantee, the contents of the collateral obtained, and the conditions and dates for releasing the guarantee obligations.

These details shall be meticulously recorded for reference. After the Company goes public (either listed or over-the-counter), it must adhere to the deadlines stipulated by the Securities & Futures Institute of Financial Supervisory Commission's Securities and Futures Bureau

for submitting declarations and announcements.

Article 10 After the Company's public offering, the endorsement guarantee amount shall be announced and reported according to the following procedures:

I. By the 10th of each month, the Finance Department should submit the previous month's endorsement guarantee balance of the Company and its subsidiaries to the accounting unit. Together with the business turnover, they should be publicly announced and reported monthly within the specified deadline.

II. In addition to monthly announcement and declaration of endorsed guarantee balance, when the amount of endorsed guarantee handled by the Company reaches one of the following standards, the Financial Department should promptly attach relevant information and notify the accounting unit to handle the announcement and declaration within two days from the date of occurrence:

(I) When the balance of endorsement guarantees issued by the Company and its subsidiaries reaches 50% or more of the latest net asset value as stated in our company's recent Financial Statements.

(II) When the aggregate endorsement guarantee balance provided by the Company and its subsidiaries to a single enterprise reaches 20% or more of our company's latest net asset value as stated in the recent financial statements.

(III) When the aggregate endorsement guarantee balance provided by the Company and its subsidiaries to a single enterprise reaches over NT$10 million, and the sum of the endorsement guarantee amount, the carrying

amount of investments under the equity method, and the balance of funds lent to that enterprise amounts to 30% or more of our company's latest net asset value as stated in the recent Financial Statements.

(IV) When our company or its subsidiaries increase the endorsement guarantee amount to over NT$30 million and it reaches 5% or more of the Company's latest net asset value as stated in the recent Financial Statements.

Article 11 When a subsidiary of the Company intends to provide endorsement guarantees for external transactions due to business needs, the Company should instruct the subsidiary to establish its own implementation measures for endorsement guarantees and handle them in accordance with the established measures. Subsidiaries should submit to the Company the amount, recipient, and duration of the endorsed guarantee by the 5th of each month. For subsidiaries that are not domestic publicly traded companies, the aforementioned matters that require announcement and declaration should be handled by the parent publicly traded company.

If the object of endorsement is a subsidiary with a net worth less than half of the paid-in capital, the subsidiary is required to submit a net worth improvement report and measures by the 10th of each month, and track the implementation effectiveness. For subsidiaries whose stocks have no par value or a per share value that is not NT$10, the calculation of paid-in capital should be based on the total of share capital and capital surplus minus the total of issuance premium.

Article 12 Any matters not covered in this operational procedure shall be handled in accordance with the "Regulations Governing Loaning of Funds and Making of Endorsements/Guarantees by Public Companies" announced by the Securities and Futures Bureau of the Financial Supervisory Commission of the Executive Yuan.

Article 13 The Company should assess or recognize any contingent losses from endorsement guarantees and disclose the information on endorsement guarantees appropriately in the financial report. The Company should also provide relevant information to the auditing accountant for necessary audit procedures.

Article 14 The audit personnel of the Company should audit the endorsement guarantee operational procedures and their execution at least quarterly. They should document their findings in writing. In case of significant violations, they should promptly notify the Audit Committee in writing.

Managers and responsible personnel who handle endorsement guarantee matters in violation of this procedure, resulting in significant damage or serious circumstances to the Company, shall be subject to disciplinary action or compensation in accordance with the relevant company regulations and personnel rules governing rewards and penalties.

Article 15 This operational procedure, once approved by the Audit Committee and subsequently passed by the Board of Directors, should be implemented after obtaining approval from the shareholders' meeting. In case any director raises objections with documented records or written statements, the Company should bring these objections to the attention of the shareholders' meeting for discussion. Similarly, any revisions should follow the same process.

With the approval of the Audit Committee not obtained as set out in the preceding paragraph, the establishment or revision of the Procedure may be completed, provided that more than two-thirds of all Directors agree upon, and accordingly, the Audit

Committee's resolution shall be put in the Board's meeting minutes.

Article 16 When presenting this operational procedure for discussion at the Board of Directors, the Company should give due consideration to the opinions of each Independent Director. The clear opinions of agreement or dissent, along with the reasons for dissent, should be included in the records of the Board of Directors.

Article 17 This operational procedure was formulated on June 15, 2012.
The first amendment was made on June 25, 2013.
The second amendment was made on June 26, 2019.
The third amendment was made on June 17, 2020.
The fourth amendment was made on May 31, 2024.